



FRANKLIN COUNTY BOC RETREAT

November 5, 2020

AGENDA

Welcome

- Introductions
- Housekeeping
- Retreat Overview

BOC Operations & Practices

- Commission Training 101
- Meeting Practices
 - Rules of Etiquette & Procedure
 - Chairperson Voting
 - Role of Parliamentarian
 - Public Comment
 - Digitization of Agendas/ Minutes
 - Formal Monthly Reports (Financial, Personnel)
- Non-Meeting Operations
 - BOC Communications (Internal and External)
 - Continuing Education
 - New Commissioner Orientation
 - Copies of the Code of Ordinances
 - Protocol and decorum
 - Duties (legislative versus executive)

Administrative Issues

- Technology/ Meeting Management
 - Online open records access
 - Video & audio meeting recordings
 - Electronic documents for board members (E-Board)
 - Technology devices for board members
- Communication
 - Local Leadership Meetings hosted by the BOC with Mayors, Chamber Leaders, DDA, IBA, School Board, etc.
 - Board Members, County Manager, & County Clerk – emails, texts, reports
 - Constitutional Officers – planning, budgeting, & insurance
- Employee Management
 - Organizational Chart
 - Morale - Practices to promote longevity, employee appreciation, & recognition
 - Evaluation System (formal, regular)



- Pay scale study
- Merit raises and COLA's
- Assessment of future growth: positions/equipment needed

Team Building Exercises

- Promoting communication, mutual respect, & unification

Strategic Planning

- Review of County Comprehensive Plan, Vision, Mission, & Top 5 Goals
 - Budgeting/ Financial Planning
- Industrial Development of I-85: roles, abatements, permitting, zoning
- Economic Development: Bringing in Retail & Restaurants
- Housing Development
- Building Inspection/ Code Enforcement
- Ordinances

Capital Improvement Planning

- Roads
 - Gravel versus paved
 - Private versus public
 - T-SPLOST
- Water
- Broadband
- Infrastructure: Justice Center, Administrative Building, Coroner's Building, etc.
- SPLOST Review/ Timeline
 - Project development for future SPLOST
 - Division of Revenue