



Franklin-Hart County Airport Authority
P.O. Box 392
Carnesville, GA 30521
823 Airport Rd.
Canon, GA 30520

Franklin-Hart Airport Authority

Meeting Minutes
April 12, 2021 Regular Meeting
2:00 PM
18A FBO

- **2:00 PM Call to Order**
 - Mike Ward called the meeting to order.
- **Social Distancing Guidelines**
 - Minimum guidelines were met.
- **Establishment of a Quorum**
 - Attendees -Mike Ward(vice-chair), Mark Brown, Kevin McCraney (Secretary/Treasurer), Jonathon (Bo) Rowland
 - Absent -
 - Guests - Shane Scoggins (Franklin County Citizen Leader), Asa and Sylvia Brown, Derrick Turner (Franklin County Manager), Terrell Partain (Hart County Manager)
- **Prayer**
 - Mike Ward voiced a prayer
- **Pledge of Allegiance**
 - Mike Ward led us in the pledge of allegiance.
- **Approve Agenda**
 - Kevin McCraney made motion to approve with the addition of taxiway project update under "Old Business", seconded by Mark Brown, passed unanimously.
- **Welcome New Member – Jonathon (Bo) Rowland**

- Mike Ward introduced Jonathon (Bo) Rowland and welcomed him to the authority.
- **Approve Minutes**
 - Copies of the minutes were emailed previously and distributed to the members at the meeting.
 - **6/18/2020 Minutes**
 - Motion to approve by Bo Rowland, seconded by Mark Brown, passed unanimously.
 - **6/26/2020 Minutes**
 - Motion to approve with edits by Bo Rowland, seconded by Mark Browns, approved unanimously.
- **Financial Report**
 - Kevin McCraney provided the most recent financials for February and March of 2021.
 - Audit of the fiscal years 2012 to 2018 was discussed. This is the audit funded jointly by Hart and Franklin Counties. We have received our first information request for the auditors from Terrell Partain. McCraney recommended we wait until the completion of this audit to pursue audit of the 2020 and 2021 fiscal years. We've been told GDOT intends to audit the phase 2 taxiway project during that time as well. No action taken.
- **Old Business**
 - **Attorney Fees**
 - Attorney fees paid by the Authority and Eddie Addison during the recent GBI investigation were discussed. Motion was made to submit attorney fees associated with the GBI investigation to Franklin County for submission to their D & O (Directors and Officers) liability insurance for reimbursement by Mark Brown, seconded by Bo Rowland, passed unanimously.
 - **Gala Event**
 - Joint event was discussed by Kevin McCraney. The Hart County Chamber of Commerce is leading an effort to host an aviation event at the Franklin-Hart airport with the Lavonia and Franklin County Chamber of Commerce. The event is scheduled for this Fall or Spring 2022. Mike Ward made the motion to approve the event, seconded by Mark Brown, passed unanimously. McCraney asked for a volunteer from the authority to serve with him on the planning committee and will notify the authority of any costs.
 - **Phase 2 Taxiway Update** - Mike Ward provided an update on the taxiway project

- **New Business**

- **Appointments/Officers** - Motion by Kevin McCraney to postpone appointment of officers until new members have been appointed, seconded by Bo Rowland, passed unanimously.
- **Bylaws Clarification** - Kevin McCraney shared the current version of the authority bylaws with the members and pointed out several areas of concern for possible revision after new members are appointed this year. No action taken.
- **Airport Name Correction – FAA Records**
 - The FAA has this airport recorded as the "Franklin Airport". Our enabling legislation names the airport the "Franklin- Hart Airport". According to Michael Giambrone with GDOT, the authority must pass a resolution or vote to correct the name and send a copy of the signed minutes to him to start the process. Motion made to update the airport name to the Franklin-Hart Airport by Mark Brown, seconded by Bo Rowland, passed unanimously.

- **Adjourn**

- Motion to adjourn by Kevin McCraney, seconded by Bo Rowland, passed unanimously. Meeting adjourned at 2:20 pm.

Certificate of Secretary

I certify that I am the duly elected and acting secretary of the Franklin-Hart Airport Authority, 823 Airport Rd., Canon, GA 30520; that these minutes were approved by a majority vote at a meeting consisting of a quorum of the authority members on the date listed below.

Approved Date: May 3, 2021

J. Kevin McCraney
Secretary

Franklin-Hart Airport Authority
Balance Sheet
As of February 28, 2021

Accrual Basis

	Feb 28, 21
ASSETS	
Current Assets	
Checking/Savings	
11102 · Cash-Airport/Fuel Acct	51,207.07
11110 · Cash-Operating Acct	75,883.87
Total Checking/Savings	127,090.94
Accounts Receivable	
11000 · Accounts Receivable	-1,186.00
Total Accounts Receivable	-1,186.00
Other Current Assets	
12720 · Other Receivables	-31,754.70
Total Other Current Assets	-31,754.70
Total Current Assets	94,150.24
Other Assets	
13422 · Opening Entry	-73,392.82
Total Other Assets	-73,392.82
TOTAL ASSETS	20,757.42
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · *Accounts Payable	4,672.46
Total Accounts Payable	4,672.46
Other Current Liabilities	
21905 · Due to Airport	-2,783.95
Total Other Current Liabilities	-2,783.95
Total Current Liabilities	1,888.51
Total Liabilities	1,888.51
Equity	
30000 · Fund Balance	-27,716.54
32000 · Retained Earnings	10,952.00
34115 · Income Clearing Acct	-10,834.51
Net Income	46,467.96
Total Equity	18,868.91
TOTAL LIABILITIES & EQUITY	20,757.42

Franklin-Hart Airport Authority
Profit & Loss by Class
February 2021

Accrual Basis

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	2,879.00	2,879.00
39215 · Airport Sales of Fuel	5,007.34	0.00	5,007.34
Total Income	5,007.34	2,879.00	7,886.34
Expense			
52220 · Repair & Maint Contracts	267.00	0.00	267.00
52221 · Repair/Maint Bld Grounds	0.00	86.00	86.00
52320 · Comm/Telephone	0.00	397.29	397.29
53121 · Water/Sewage	0.00	18.95	18.95
53123 · Electricity	0.00	473.50	473.50
53167 · Other Supplies	0.00	70.50	70.50
58121 · Loan Principal	0.00	1,008.00	1,008.00
67000 · Bank Service Charges	0.00	10.00	10.00
Total Expense	267.00	2,064.24	2,331.24
Net Ordinary Income	4,740.34	814.76	5,555.10
Net Income	4,740.34	814.76	5,555.10

Franklin-Hart Airport Authority
Profit & Loss by Class
July 2020 through February 2021

Accrual Basis

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	28,097.68	28,097.68
39215 · Airport Sales of Fuel	64,783.14	0.00	64,783.14
Total Income	64,783.14	28,097.68	92,880.82
Expense			
52120 · Professional & Legal	0.00	5,808.38	5,808.38
52220 · Repair & Maint Contracts	3,955.50	196.43	4,151.93
52221 · Repair/Maint Bld Grounds	2,676.25	1,033.23	3,709.48
52222 · Equipment Repair	0.00	1,945.23	1,945.23
52320 · Comm/Telephone	0.00	3,611.41	3,611.41
53121 · Water/Sewage	0.00	116.81	116.81
53123 · Electricity	0.00	3,728.50	3,728.50
53125 · Sales Tax Expense	460.95	2,169.52	2,630.47
53167 · Other Supplies	0.00	367.14	367.14
53175 · Fuel Purchases Airport	67,382.49	0.00	67,382.49
58121 · Loan Principal	0.00	8,064.00	8,064.00
67000 · Bank Service Charges	0.00	60.00	60.00
99999 · Ask My Accountant	0.00	0.00	0.00
Total Expense	74,475.19	27,100.65	101,575.84
Net Ordinary Income	-9,692.05	997.03	-8,695.02
Other Income/Expense			
Other Income			
40000 · Hart Co BOC Allotment	0.00	2,625.00	2,625.00
40002 · Hart Industrial Bldg Auth	0.00	19,500.00	19,500.00
40005 · Franklin Co BOC Allotment	0.00	1,750.00	1,750.00
40007 · Franklin Industrial Bldg Auth.	0.00	19,500.00	19,500.00
40010 · GDOT Grant	0.00	11,787.98	11,787.98
Total Other Income	0.00	55,162.98	55,162.98
Net Other Income	0.00	55,162.98	55,162.98
Net Income	-9,692.05	56,160.01	46,467.96

Franklin-Hart Airport Authority
Reconciliation Summary
11102 · Cash-Airport/Fuel Acct, Period Ending 02/28/2021

	Feb 28, 21
Beginning Balance	46,466.73
Cleared Transactions	
Checks and Payments - 1 item	-267.00
Deposits and Credits - 1 item	5,007.34
Total Cleared Transactions	4,740.34
Cleared Balance	<u>51,207.07</u>
Register Balance as of 02/28/2021	51,207.07
Ending Balance	51,207.07

**Franklin-Hart Airport Authority
Reconciliation Detail**

11102 · Cash-Airport/Fuel Acct, Period Ending 02/28/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						46,466.73
Cleared Transactions						
Checks and Payments - 1 item						
Check	02/02/2021	4131	Baron Services, Inc.	X	-267.00	-267.00
Total Checks and Payments					-267.00	-267.00
Deposits and Credits - 1 item						
Deposit	02/28/2021			X	5,007.34	5,007.34
Total Deposits and Credits					5,007.34	5,007.34
Total Cleared Transactions					4,740.34	4,740.34
Cleared Balance					4,740.34	51,207.07
Register Balance as of 02/28/2021					4,740.34	51,207.07
Ending Balance					4,740.34	51,207.07

Franklin-Hart Airport Authority
Balance Sheet
As of March 31, 2021

Accrual Basis

	Mar 31, 21
ASSETS	
Current Assets	
Checking/Savings	
11102 · Cash-Airport/Fuel Acct	60,289.68
11110 · Cash-Operating Acct	71,380.74
Total Checking/Savings	131,670.42
Accounts Receivable	
11000 · Accounts Receivable	-1,314.00
Total Accounts Receivable	-1,314.00
Other Current Assets	
12720 · Other Receivables	-31,754.70
Total Other Current Assets	-31,754.70
Total Current Assets	98,601.72
Other Assets	
13422 · Opening Entry	-73,392.82
Total Other Assets	-73,392.82
TOTAL ASSETS	25,208.90
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · *Accounts Payable	3,672.46
Total Accounts Payable	3,672.46
Other Current Liabilities	
21905 · Due to Airport	-2,783.95
Total Other Current Liabilities	-2,783.95
Total Current Liabilities	888.51
Total Liabilities	888.51
Equity	
30000 · Fund Balance	-27,716.54
32000 · Retained Earnings	10,952.00
34115 · Income Clearing Acct	-10,834.51
Net Income	51,919.44
Total Equity	24,320.39
TOTAL LIABILITIES & EQUITY	25,208.90

Management Use Only

Franklin-Hart Airport Authority
Profit & Loss by Class
March 2021

Accrual Basis

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 - Airport Space Rental	0.00	2,851.00	2,851.00
39215 - Airport Sales of Fuel	9,082.61	0.00	9,082.61
Total Income	9,082.61	2,851.00	11,933.61
Expense			
52221 - Repair/Maint Bld Grounds	0.00	667.38	667.38
52320 - Comm/Telephone	0.00	395.75	395.75
53121 - Water/Sewage	0.00	35.95	35.95
53123 - Electricity	0.00	492.00	492.00
58121 - Loan Principal	0.00	1,008.00	1,008.00
67000 - Bank Service Charges	0.00	10.00	10.00
Total Expense	0.00	2,609.08	2,609.08
Net Ordinary Income	9,082.61	241.92	9,324.53
Other Income/Expense			
Other Income			
40010 - GDOT Grant	0.00	-3,873.05	-3,873.05
Total Other Income	0.00	-3,873.05	-3,873.05
Net Other Income	0.00	-3,873.05	-3,873.05
Net Income	9,082.61	-3,631.13	5,451.48

Management Use Only

Franklin-Hart Airport Authority
Profit & Loss by Class
July 2020 through March 2021

Accrual Basis

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	30,948.68	30,948.68
39215 · Airport Sales of Fuel	73,865.75	0.00	73,865.75
Total Income	73,865.75	30,948.68	104,814.43
Expense			
52120 · Professional & Legal	0.00	5,808.38	5,808.38
52220 · Repair & Maint Contracts	3,955.50	196.43	4,151.93
52221 · Repair/Maint Bld Grounds	2,676.25	1,700.61	4,376.86
52222 · Equipment Repair	0.00	1,945.23	1,945.23
52320 · Comm/Telephone	0.00	4,007.16	4,007.16
53121 · Water/Sewage	0.00	152.76	152.76
53123 · Electricity	0.00	4,220.50	4,220.50
53125 · Sales Tax Expense	460.95	2,169.52	2,630.47
53167 · Other Supplies	0.00	367.14	367.14
53175 · Fuel Purchases Airport	67,382.49	0.00	67,382.49
58121 · Loan Principal	0.00	9,072.00	9,072.00
67000 · Bank Service Charges	0.00	70.00	70.00
99999 · Ask My Accountant	0.00	0.00	0.00
Total Expense	74,475.19	29,709.73	104,184.92
Net Ordinary Income	-609.44	1,238.95	629.51
Other Income/Expense			
Other Income			
40000 · Hart Co BOC Allotment	0.00	2,625.00	2,625.00
40002 · Hart Industrial Bldg Auth	0.00	19,500.00	19,500.00
40005 · Franklin Co BOC Allotment	0.00	1,750.00	1,750.00
40007 · Franklin Industrial Bldg Auth.	0.00	19,500.00	19,500.00
40010 · GDOT Grant	0.00	7,914.93	7,914.93
Total Other Income	0.00	51,289.93	51,289.93
Net Other Income	0.00	51,289.93	51,289.93
Net Income	-609.44	52,528.88	51,919.44

Management Use Only

Franklin-Hart Airport Authority
Reconciliation Summary
11102 · Cash-Airport/Fuel Acct, Period Ending 03/31/2021

	<u>Mar 31, 21</u>
Beginning Balance	51,207.07
Cleared Transactions	
Deposits and Credits - 1 item	<u>9,082.61</u>
Total Cleared Transactions	<u>9,082.61</u>
Cleared Balance	<u>60,289.68</u>
Register Balance as of 03/31/2021	60,289.68
Ending Balance	60,289.68

Franklin-Hart Airport Authority
Reconciliation Detail
11102 · Cash-Airport/Fuel Acct, Period Ending 03/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						51,207.07
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	03/31/2021			X	9,082.61	9,082.61
Total Deposits and Credits					9,082.61	9,082.61
Total Cleared Transactions					9,082.61	9,082.61
Cleared Balance					9,082.61	60,289.68
Register Balance as of 03/31/2021					9,082.61	60,289.68
Ending Balance					9,082.61	60,289.68