

Franklin-Hart Airport Authority
Franklin Hart Airport, Canon
Minutes of the Special Meeting
October 14, 2019 at 6:00 P.M.

Board Members Present: Eddie Addison (Chairman), Mike Ward (Vice Chairmen), Bill Flowers (Secretary/Treasurer), George Bennett, Kevin McCraney, Mark Brown, Bud Brown

Guests: Members of the Community and Shane Scoggins, Franklin Citizen Leader Editor

•6:00 p.m. Call to Order

Eddie Addison called meeting to order at 6:00 p.m.

• Establishment of Quorum

Eddie Addison report that a quorum was present and the business of the Franklin-Hart Airport Authority could begin.

•Prayer

Mike Ward voiced a prayer.

• Pledge of Allegiance

Mike Ward initiated the pledge to the United States of America.

•Approve Agenda

Eddie Addison asked for a motion to “approve the published agenda.” George Bennett moved to “approve the published agenda.” Mike Ward seconded. Eddie Addison asked for a vote. Motion Passed .

•Secretary Report

•July 8, 2019 Minutes

Eddie Addison asked for the approval of the July 8, 2019 meeting minutes. Bill Flowers provided copies to all members. Bill Flowers initiated a few brief comments regarding the need to ensure the most accurate rendition of the written minutes of all meetings would be to make an audio recording. After the comments, a motion was made by Bill Flowers to “accept audio recording of Authority meetings as the source for the most

accurate way of transcribing the meeting.” Bud Brown seconded the motion. Eddie Addison stated the motion will not be recognized.

It was noted that after a review of the audio recorded meeting, a section of the minutes, paragraph 3(1), of the June 11, 2019 meeting, a correction was necessary. Discussion followed with agreement. Eddie Addison asked for a “motion to delay the approval until the next meeting.” George Bennett moved to “delay the approval of the referenced minutes with corrections until the next meeting.” Mike Ward seconded. Eddie Addison asked for a vote. Motion Passed. Bill Flowers will make the correction to the minutes of the June 11, 2019. The July 8, 2019 meeting minutes will reflect the correction. Both meeting minutes will be re-examined for approval at the next meeting.

Bill Flowers noted to Eddie Addison that the minutes of the July 8, 2019 Executive Session were in his possession.

•Aug 5, 2019 Minutes

Eddie Addison asked for the approval of the August 5, 2019 meeting minutes. Bill Flowers provided copies to all members. Minutes were transcribed from written notes by Kevin McCraney. It was noted that a portion of one agenda item, New Business, was missing. Kevin McCraney will make the correction. Bud Brown noted that a meeting with the Franklin Industrial Business Authority (IBA) was not noted in the minutes. Kevin McCraney will make the correction. Eddie Addison asked for a motion “to delay the approval until the next meeting.” Mike Ward moved to “delay the approval of the referenced minutes with corrections until the next meeting.” George Bennett seconded. Eddie Addison asked for a vote. Motion Passed.

•Approve Minutes

Approval of above referenced meeting minutes will be at the next meeting.

•Treasurer Update

Eddie Addison provided copies of the month to date, 8/31/19 and 9/30/19, financial metrics to all members present. Eddie Addison gave explanations and stated values in each report of a substantive nature. Eddie Addison asked for a motion to “accept the reported financial metrics of 9/30/2019 and 8/31/2019.” Kevin McCraney moved to “accept the reported financial metrics of 9/30/2019 and 8/31/2019.” Mike Ward seconded. Eddie Addison asked for a vote. Motion Passed.

•Operating Account

Eddie Addison gave explanations and stated values in each report of a substantive nature.

•Fuel Account

Eddie Addison gave explanations and stated values in each report of a substantive nature.

•Accounting

- Stay with County
- Seek alternate Purveyor

Eddie Addison initiated a discussion regarding the use of the current county clerk keeping the financial records under the employ of Franklin County verses use of another qualified accountant/book keeper outside of the County administration. Several members voiced cost approximations. Several members recognized additional needs of the Authority regarding financial records and the problematic issues resulting. The decision to continue with the county clerk for a few more months was agreed upon and a further review of additional needs will be discussed at the next meeting.

•Credit Card

Eddie Addison announced that the Franklin-Hart Airport Authority credit card had been applied for at Pinnacle Bank.

•Certified Audit vs Agreed upon Procedures

- Rushton
- \$5,000 Certified Audit
- \$3,500 Agreed upon Procedures
- Jay Greene
- \$3,400 Certified Audit
- \$2,500 Agreed upon Procedures

Eddie Addison announced the above quotes to the members for consideration on cost for a full financial audit of the Franklin-Hart Airport Authority records. Last audit report occurred in 2013. Eddie Addison asked for a motion to “employ Jay Green at a cost of \$3,400 to conduct a full audit.” Kevin McCraney moved to “employ Jay Green at a cost of \$3,400 to conduct a full audit.” Mike Ward seconded. Eddie Addison asked for a vote. Motion Passed.

• OLD BUSINESS

•Maintenance List

Mike Ward briefed all members on the most recent maintenance repairs to the airport property.

• UNFINISHED BUSINESS

•General Liability Insurance

- Renewed \$2,470.00

Eddie Addison announced the need to consider another carrier for the insurance liability policy as the above cost may be reduced. Bud Brown volunteered to conduct some research on the possibilities.

•Chamber Gala

•Meeting with John Wilkinson, Alan Powell, and Eddie Wester

Eddie Addison stated that all the above local officials were present for a briefing on the state of the airport and both current and future plans.

•Pilot Participation

Local Pilots and Authority members assisted with the flying, escorting, and boarding of all attendees that displayed an interest in a local flight.

•Success

Eddie Addison told all members that the Franklin County Chamber of Commerce Awards Banquet was a success and the use of the Airport played a role in increasing the public knowledge of the facilities.

•Phase I

•EPD NOT Issued and Accepted • Stratton Retainage

•Fencing - \$79K available

•Local Share \$70,000.00

•Close out of Phase I near completion. Notice of Termination (NOT) from Croy Engineering has been issued.

Eddie Addison stated that a fence was needed. The fence will not encircle the entire Airport property but will provide additional security and thus safety. Cost can be part of the above referenced local share. Eddie Addison asked for a motion. Kevin McCraney moved “to move forward with the fence installation utilizing the \$79K that will be available, as noted above, but total fence cost not to exceed \$5,000, if additional funding is needed the Franklin-Hart Airport Authority can reconvene a special meeting to determine any additional funding.” Mike Ward seconded. Eddie Addison asked for a vote. Motion Passed

•Phase II Update

• E.R. Snell Winning Bidder via Certified Bid

•\$2,380,249.50

• \$2,113,049.50 ER Snell (mobilization/pavement redesign)

••\$ 272,457.00 TCA (Electrical)

• \$ 185,444.00 Croy (CA/CI- Contract Adm/Inspection)

•Mobilization

• \$211,304.95 Bid 10% Bid Specified

- \$272,457.00 Bid 14% Required by Snell
- \$. 85,521.98 Difference
- Hire Legal to review Bid/Contract Documents
- Bid 10% Snell 14%

Eddie Addison provided a brief on the elements of Phase II Bids. A rebid was necessary due to the unsigned original plan. As noted above the prebid exceeded the original estimate by \$85,521.98.

Eddie Addison asked for a motion “to seek legal counsel for document/contract review that could lead to a negotiated lower estimate.” George Bennett moved “to seek legal counsel for document review that could lead to a negotiated lower estimate.” Mark Ward seconded. Eddie Addison asked for a vote. Motion Passed. Eddie Addison and Kevin McCraney will conduct some research for an appropriate attorney.

•Approaches

- RNAV Approach impediments cleared
- Original Bid \$2,840
- Added 2 trees
- Final Price \$3,125
- Localizer Performance with Vertical Guidance (LPV)
- 6 additional trees to be removed

Eddie Addison passed **Google Earth Photos** to each member. **The Google Earth Photos** of the approach/departure corridor for runways 8/26. Graphics indicated the requirement to remove additional trees which are impeding the process of approval for instrument approaches. Eddie Addison requested a motion to “contract with a tree service, **Herring**, for the tree removal for a cost of \$3,125 **to clear the RNAV Runway 26 approach.**” Mike Ward made the motion, “to contract with a tree service, **Herring**, for the tree removal at a cost of \$3,125 **to clear the RNAV Runway 26 approach.**” George Bennett seconded. Eddie Addison asked for a vote. Motion Passed.

• Localizer Performance with Vertical Guidance (LPV)

Trees have not been marked that will be required to be removed from the penetration zone. Google Earth Photo shows approximately 12 trees. We do not have a bid for the LPV tree removal.

•Beacon Update

Mike Ward reported that the airport beacon had temporary wiring installed and that the beacon is now functioning properly and in accordance with regulation.

•Donations

Kevin McCraney gave information regarding a donation to the Franklin-Hart Airport Authority by Georgia Power in the amount of \$25,000.

• **NEW Business**

Eddie Addison made several comments regarding the CIP (Capitalization Improvement Plan) that has been completed.

Eddie Addison stated a need that the county clerk be given electronic access to the Franklin-Hart Airport Authority financial account at Pinnacle Bank. Eddie Addison asked for a motion to that end. Mike Ward made the motion to provide “the county clerk electronic access to the Franklin-Hart Airport Authority financial account at Pinnacle Bank.” George Bennett seconded. Eddie Addison asked for a vote. Motion Passed.

Eddie Addison commented that the five to ten year outlook for the Franklin-Hart Airport Authority should be combined with the strategies of both the Franklin Industrial Business Authority (IBA) and the Hart IBA.

Eddie Addison initiated comments to swap ownership of two hangars. Eddie Addison stated that hangar “C” (Airport Authority hangar) had a value of \$45K and the Eddie Addison owned hangar had a value of \$65K. Eddie Addison further commented that the Franklin-Hart Airport Authority hangar needed multiple repairs. The intent of Eddie Addison is to remove the newly acquired hangar and rebuild a new hangar in its place. Mike Ward estimated \$25K cost for repairs to the older hangar, “C” and it would not be worth the cost. Eddie Addison asked for a motion “to approve the hangar swap, an exchange of ownership.” Mike Ward made the motion “for the Franklin-Hart Airport Authority to approve an ownership exchange between a hangar currently owned by Eddie Addison with a hangar currently owned by the Franklin-Hart Airport Authority.” George Bennett seconded Eddie Addison asked for a vote. Motion Passed. Mike Ward was asked by Eddie Addison to complete the needed legal requirements. **It was agreed by the members of the Authority, that approved the Hangar swap, that Addison will (rent free) be able to store his airplane in his current hangar until the new hangar is completed.**

• **Adjourn**